



THE HI-TECH GEARS LTD.

CIN - L29130HR1986PLC081555

Corporate Office: Millennium Plaza, Tower-B, Sushant Lok-1, Sector-27, Gurugram -122009, Haryana, INDIA

Tel.: +91(124) 4715100 E-mail: secretarial@thehitechgears.com

Dear Shareholder(s),

Date: August 21, 2026

Sub.: Intimation of 40th Annual General Meeting of the Company and Request for Furnishing PAN, KYC, Nomination and Bank Details

REF: FOLIO/DPID-CLID - XXXXXXXX

We are pleased to inform you that the 40th Annual General Meeting ("AGM") of the Members of THE HI-TECH GEARS LIMITED is scheduled to be held on Tuesday, 22nd September 2026 at 05:00 P.M. (IST) at the Registered Office of the Company at Plot No. 24, 25, 26, Sector-7, IMT Manesar, Gurugram, Haryana-122050, along with the facility to attend the meeting through Video Conferencing mode (VC)/Other Audio Visual Means (OAVM) facility to transact the business set out in the notice of AGM.

We wish to inform you that the Annual Report of the Company for the financial year 2025-26 along with the Notice of the 40th AGM has been sent through e-mail to all shareholders whose e-mail addresses are registered with the Company/Depository Participants ("DP")/Registrar and Share Transfer Agent ("RTA").

In the absence of your e-mail address being registered with the Company/DP/RTA and in compliance with Regulation 36(1)(b) of the SEBI (LODR) Regulations, please find below the web link of the Company's website and QR Code where The Notice and Integrated Annual Report for FY 2025-26 is uploaded:

Particulars	Notice of AGM	Annual Report 2025-26
Web-link	https://www.thehitechgears.com/Content/pdf/Notice-of-AGM_2026.pdf	https://www.thehitechgears.com/Content/pdf/AnnualReport2025-2026.pdf
QR Code		

For detailed e-voting instructions please read notice. Further, this is to inform you that the Securities and Exchange Board of India ("SEBI"), vide its Master Circular No. HO/38/13/(4)2026-MIRSD-POD/I/4298/2026 dated 06th February 2026, has made it mandatory for security holders holding shares in physical form to furnish/update PAN, e-mail address, mobile number, signature, and bank account details with the Company's RTA/Company. The choice of nomination is optional; however, shareholders are requested to avail of the nomination facility in their own interest.

In this connection, shareholders who have not updated their bank details/PAN/e-mail address/mobile number, etc., are requested to update the same with their DP (in case shares are held in demat mode). Further, please note that physical shareholders who have not updated their PAN, e-mail address, mobile number, signature, and bank account details shall not be eligible to lodge grievances or avail any service request from the Company's RTA.

Accordingly, you are requested to furnish valid PAN and KYC details to the RTA of the Company in the following forms as notified by SEBI:

Sr. No.	Details to be updated or incorporated	Document required	Form required
1.	PAN(s) (including joint holder)	Self-attested copy of pan card (please make sure PAN has already been linked with Aadhar)	ISR-1
2.	Change of address	A copy of the anyone: 1. Valid Passport, 2. Registered Lease or Sale Agreement of Residence, 3. Driving License, 4. Flat Maintenance bill, 5. Utility bills like Telephone bill	ISR-1

www.thehitechgears.com

Works I: A-589, Industrial Complex, Bhiwadi - 301 019 Rajasthan INDIA Tel.: +91(1493) 265000

Regd. Office & Works-II: Plot No. 24,25,26 Sector-7, IMT Manesar - 122050 Gurugram, Haryana INDIA Tel.: +91 (124) 4715200

Works-III: Plot No. SP-146A, Industrial Complex, Bhiwadi - 301019 Rajasthan INDIA

Subsidiaries: The Hi-Tech Gears Canada. Inc. 361, Speedvale Ave W. Guelph, ON N1H 1C7, CANADA

Teutech LLC. 227, Barton St. Emporium. PA 15834, USA



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		(only land line) Electricity bill or Gas bill (not more than 3 months old), 6. Id card/document with address issued by any of the following: (Central/State Government and its departments, 7. The Proof of Address in the name of the spouse, 8. Client Master List provided by Depository Participant.	
3.	Email id	Mention e-mail id in ISR-1	ISR-1
4.	Mobile Number	Mention mobile number in ISR-1	ISR-1
5.	Bank detail	Original cancelled cheque (shareholder name printed on it)	ISR-1
6.	Confirmation of Signatures	Original Cancelled cheque (shareholder name printed on it) and signature attested by bank on ISR-2	ISR-2 & ISR-1
7.	Incorporation of Nomination	Details of nominee in SH-13	SH-13
8.	Change of Nomination	Details of new nominee in SH-14	SH-14
9.	Removal/declaration to opt-out of nomination	Declaration in ISR-3	ISR-3

Shareholders holding shares in physical mode are requested to follow the procedure/instructions as notified by SEBI regarding updation of PAN, KYC details, and nomination immediately in the specified forms mentioned above. These forms can be downloaded from the website of the RTA at www.masserv.com/downloads.asp.

The duly filled physical forms may be sent to the following address:

MAS Services Limited

T-34, 2nd Floor, Okhla Industrial Area, Phase-II, New Delhi – 110020

Ph.: 011-26387281-82-83, 41320335

Website: www.masserv.com E-mail: investor@masserv.com

The Board of Directors of the Company has recommended a final dividend of 40%, i.e., ₹4 per equity share of ₹10 each, for the financial year 2025–26, subject to the approval of shareholders at the forthcoming AGM.

Further, as per the aforesaid SEBI Master Circular, dividend payments to shareholders shall be processed only through electronic mode. This applies to shareholders holding shares in physical mode whose PAN, KYC details, and bank account information are updated with the RTA. In the absence of updated details, dividend payments shall remain withheld until the required information is furnished.

Shareholders holding shares in demat mode are also requested to update their bank account details, including account number, IFSC code, and MICR code, with their DP to enable receipt of dividend through electronic mode only. No physical dividend warrants shall be issued.

You may get in touch with our RTA for any queries or assistance in this regard.

Thanks & Regards,

**By order of the Board of Directors
For The Hi-Tech Gears Limited**

Sd/-

Naveen Jain

(Company Secretary & Compliance Officer)

Membership No: - A15237

**Address: - Plot No. 24, 25, 26, Sector-7, IMT Manesar,
Gurugram, Haryana-122050**

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